



Customer number						OFFICE USE ONLY	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>

Property Ref										OFFICE USE ONLY					
<input type="text"/>	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

APPLICATION FOR A SUPPLY OF WATER FOR NON-DOMESTIC PURPOSES

Use this form only if you are applying for a supply of water for commercial or non-domestic purposes. Once completed please send the application form to the Customer Accounts Department at the address shown on Page 4 of this form.

PLEASE COMPLETE THE WHOLE FORM IN BLOCK CAPITALS USING A BLACK BALL POINT PEN

1. FULL NAME OF CUSTOMER APPLYING FOR SUPPLY

Full name of customer (Company name if Limited Company)	Name of contact person for billing queries
Registered number	Position
Date of incorporation	Telephone
Business address (or if a Company the address of the registered office)	Fax
	Email
Postcode	

Do you have an existing supply for water

Yes No

if yes, please provide your account number -

A deposit may be required from customers without an existing account for water.

2. ARE YOU VACATING EXISTING PREMISES?

Yes No

Please complete a Change of Occupier form so that we can arrange for your meter to be read and final account to be sent out. You will remain responsible for all water consumed at your previous address until such time as a final meter reading has been taken and the supply account is no longer your name.

3. ADDRESS FOR WHICH SUPPLY IS REQUIRED

Address
Postcode

Date supply being taken over

Day / Month / Year

Number of commercial units being supplied

Number of domestic dwelling units being supplied

Number of people living in property(s)

Where would you prefer for the bill to be sent?

The supply address Your business address above Another address (please detail below)

Billing Address
Postcode

Do you have forwarding details for the previous occupant?

Yes (please fill in the forwarding address below) No

Is the property - Owned by you Rented

Previous occupant forwarding address
Postcode

4. PAYMENT OF ACCOUNTS (Payment options are explained on page 4 of this form)

Would you like to pay your bills by Direct Debit? (You will receive a discount of £1 per bill if you elect to pay by Direct Debit).

Yes

No

If **Yes** please complete the Direct Debit instruction (Section B on page 3)

Would you like to pay your bills by Continuous Credit Card authority?

Yes

No

If **Yes** please complete the authorisation form (Section A on page 3)

5. ABOUT YOUR BUSINESS

Please indicate what sector your business operates in (tick relevant box)

Agriculture and farming	<input type="checkbox"/>	Bars and public houses	<input type="checkbox"/>	Public administration and government	<input type="checkbox"/>
Fishing	<input type="checkbox"/>	Canteens and catering	<input type="checkbox"/>	Emergency services	<input type="checkbox"/>
Manufacture of food products and beverages	<input type="checkbox"/>	Transport and travel (Land, Sea and Air) and storage	<input type="checkbox"/>	Education	<input type="checkbox"/>
Manufacturing other	<input type="checkbox"/>	Post and courier services	<input type="checkbox"/>	Health and social work	<input type="checkbox"/>
Electricity, gas and water supply	<input type="checkbox"/>	Telecommunications	<input type="checkbox"/>	Other community and social activities	<input type="checkbox"/>
Building and construction	<input type="checkbox"/>	Finance and insurance	<input type="checkbox"/>	Recreation, cultural and sporting activities	<input type="checkbox"/>
Wholesale and retail trade (including motor trade)	<input type="checkbox"/>	Real estate / property management	<input type="checkbox"/>	Other (please detail)	<input type="checkbox"/>
Hotels / guest houses	<input type="checkbox"/>	Advisory / professional / general business services	<input type="checkbox"/>	_____	
Campsites	<input type="checkbox"/>	Laundry and cleaning services	<input type="checkbox"/>	_____	
Restaurants / cafes	<input type="checkbox"/>	Hairdressing and beauty treatment	<input type="checkbox"/>	_____	

6. AGREEMENT

- I/ We confirm that the details provided in this application form are accurate.
- I/ We have read and understood the Company's terms and conditions of Supply and agree to be bound by and observe the terms set out therein. I/We acknowledge and accept that the terms and conditions may be varied at the discretion of the Company from time to time.
- I/ We agree to pay the charges raised on demand at the rate set out in the schedule of tariffs and charges which will be varied by the Company from time to time.
- I/ We accept responsibility for the payment of all accounts and charges in respect of this supply (where supplies are in joint names or in the name of a partnership all named applicants/ partners are jointly and severally liable).

Signature	Date	Signature (joint applicant)	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Print name		Print name	
<input type="text"/>		<input type="text"/>	
Position		Position	
<input type="text"/>		<input type="text"/>	

If signing for a Limited Company please provide own name and position within the company. This form should be signed 'For and on behalf of the Company' by authorised signatories (i.e. Directors or the Company Secretary) only. If signing for a Partnership this form should be signed 'For and on behalf of the Partnership' by a Partner.

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	INITIALS	DATE							
Vacated property account closed and final account raised	<input type="text"/>	<input type="text"/>	<table border="1"> <thead> <tr> <th colspan="2">DEPOSIT DETAILS</th> </tr> </thead> <tbody> <tr> <td>Deposit required</td> <td>£_____ / Not required</td> </tr> <tr> <td>Deposit received and receipt issued</td> <td>Initials _____ Date _____</td> </tr> </tbody> </table>	DEPOSIT DETAILS		Deposit required	£_____ / Not required	Deposit received and receipt issued	Initials _____ Date _____
DEPOSIT DETAILS									
Deposit required	£_____ / Not required								
Deposit received and receipt issued	Initials _____ Date _____								
New customer form and initial account sent to new occupier of vacated property	<input type="text"/>	<input type="text"/>							
Current property meter read/final account sent to previous occupier	<input type="text"/>	<input type="text"/>							
Property description checked for compliance with terms and conditions of supply	<input type="text"/>	<input type="text"/>							
New service authorised by	<input type="text"/>		Date <input type="text"/>						

Ways to pay your water bill

Direct Debit?



Direct Debit makes paying your water bill easy. You will also receive a £1 reduction per bill for choosing to pay this way.

You need no longer worry about writing a cheque, posting your payment to us or queuing to pay your bill.

You can choose to pay monthly or quarterly as each bill is due.

What you need to do to pay by Direct Debit

All you need to do is complete Sections 1 and 2 overleaf and return the form to us. We will do the rest. Each quarter, you will receive your water bill as normal. Your Bank or Building Society account will be debited on or around the 20th day of the month, either every month or every quarter according to your choice. If you have a query or problem with your bill you can contact the Customer Accounts Department as normal.

What if I don't want to pay by Direct Debit?

If you prefer not to pay by Direct Debit, the Company offers a number of other ways that you can pay your water bill. Non-Direct Debit payments do not have the benefit of the £1 reduction per bill.

Unmetered accounts

Monthly payments spread the total of your quarterly water bill over three months. Your water bill will indicate the total amount charged, the amount to be taken from your account each month and the dates on which the amount will be taken. We will inform you in advance of any tariff increases and will not change the amount you pay without informing you first.

Metered accounts

Spread the cost of your water over 12 months with Jersey Water's Budget Payment Plan. Your monthly payment will be calculated based on your metered consumption history or, if your supply is newly metered, on the number of people living in your property.

Once your Payment Plan is set up we will write to you informing you of the monthly payment amount we will collect from your bank account. We will assess your payments against your water consumption at least annually to ensure that your payments remain on track to cover your water charges.

We will not make changes to the amounts that you pay without informing you first. Any brought forward balance will be carried forward and included in the monthly payment calculation.

You will receive your water bill each quarter as normal and this will show your charges for water, the payments that you have made and the balance on your account.

Online

If you have a valid Debit or Credit Card simply visit www.jerseywater.je and select the Pay Online link from the Customer Information drop down menu and follow the instructions on screen.

By Post

Cheques should be made out to 'Jersey Water'. Alternatively, debit or credit card details should be completed on the reverse of the payment advice slip. The payment advice slip and cheque (if applicable) should be posted to: Jersey Water, PO Box 69, Jersey, JE4 9PN.

By Telephone

Please telephone the Customer Accounts Department with your customer number and credit or debit card details.

In Person

You can also pay by cheque, cash, debit or credit card at the Company's offices during normal opening hours or, at any Jersey Post Office.

Questions?

If you have any questions concerning the completion of this application form please contact our Customer Accounts Department on 707301.

Open Monday to Friday 8.45am - 4.30pm



PO Box 69, Mulcaster House,
Westmount Road, St. Helier, Jersey, JE4 9PN
Telephone: 707301 Facsimile: 707401
Email: info@jerseywater www.jerseywater.je

Jersey Water is the trading name of The Jersey New Waterworks Company Limited.



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